



The Suffield Players General Director Job Description

The role of the Director is to coordinate the Artistic, Technical/Budgetary, and Personnel aspects of a production. These include, but are not limited to, the following facets of the show

The Artistic aspect involves:

1. A full understanding of the script to maximize its success by conveying that vision to the cast, tech crew, and marketing staff, regarding overall concept, set design, costumes, lighting, sound, and any special effects or purchases that the show may require.
2. Working with the Producer, Publicity, and Technical Director to create a schedule running from auditions, to set builds, rehearsals, tech preparations, and performances.
3. Conduct each of the steps noted above, keeping cast and tech staff updated on schedule, personnel, financial, or technical changes that may occur.

The Technical/Budgetary aspect involves:

1. Working with lights, sound, costumes, publicity and set crew to give them an understanding of the show, and keep them each up to date with the look and feel of the show in order to convey to the audience, the setting, location, mood, and overall visual impact the show should have.
2. To keep each of these elements on schedule and on budget as agreed to with the Board of Directors.

The Personnel aspect involves:

1. Keeping clear and open channels of communication with all of the key staff involved regarding progress, issues, or changes in the overall production plan.
2. Meeting with or communicating with producers and other support staff regularly so that resources can be acquired or reassigned, and staff can plan and react to keep the production on course.
3. Directors are also expected to be conversant with our Suffield Players Code of Conduct and Anti Harassment Policies. Please click the link from our website below to read them!

[The Suffield Players Code of Conduct and Anti-Harassment Policies](#)

Please contact Konrad Rogowski with any questions or concerns: sptmode@charter.net



*Veteran Director Roger A. Ochs directing
The Holiday Benefit Ensemble in 2017.*